

Meeting Notes

10 THINGS YOU DIDN'T KNOW 14 SIGNATURE DRINK 15 RESTAURANT RECOMMENDATION 16 NEW VENUE SPOTLIGHT 18

THE PLANNER'S PLANNER

The Bullet Journal is a surefire way to streamline to-dos—from lofty goals to mundane tasks.

ORGANIZATION is key to a planner's success; a system for staying on track makes for a sense of control, even for the largest of workloads. But keeping track of daily tasks, upcoming events and goals can be overwhelming, and rarely are all those things recorded in one place. That is until the Bullet Journal took hold. Ryder Carroll, inventor of the Bullet Journal, calls it "an analog system for the digital age that will help you track the past, organize the present, and plan for the future."

The Bullet Journal's simplicity and customization makes it accessible to everyone; a pen and notebook are the only two required supplies. The journal's framework features an index for finding entries easily; a future log to write out the things you'd like to do someday; a monthly log that acts like a calendar for events and tasks you'd like to accomplish that month; and a daily log to make a bulleted list of tasks, events and notes each day.

—Morgan Halaska



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Visit bulletjournal.com for a video tutorial and guide to getting started.