

# Konrad Gibas

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Dr. Anastasia  
William Rainey Harper College  
1200 W Algonquin Rd  
60067 Palatine

April 3rd, 2022

Dear Dr. Anastasia,

My attention was immediately drawn to the ad on Harper in which you state you are looking for a University Center Assistant. The profile you have outlined fits me very well as I will further explain in this letter.

I am currently not employed. However, I would like to gain experience through the possibilities offered by William Rainey Harper College to develop myself in the position of University Center Assistant. I am very motivated to get started and would like to show that I can add value to William Rainey Harper College.

I would describe myself as someone who is adaptive and open-minded. I would like to put these characteristics to use within your organization. My experience as a Cashier at Little Caesars Pizza, has provided me with the expertise to be able to make a valuable contribution to William Rainey Harper College in the position of University Center Assistant.

I would like to further explain my motivation for the position of University Center Assistant during a personal meeting. You can reach me either by phone via 6302801644 or by email via Kunfrie08@gmail.com. Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Konrad Gibas

Attachment: Resume