

# Anna Wainscott

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Expert in Communication, Writing, Technology, and Media

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## Summary of Qualifications

- Strong interpersonal skills
- Ability to form successful communication plans
- Write press releases
- Communicate with business professionals
- Certified in CITI Research Ethics
- Skilled in communicating within organizations and the public
- Experience in all aspects of professional writing

## Education

Ball State University

Fall 2019- Expected Graduation Date December 2022

Bachelor of Arts in Organizational Communication

Double Minor in Professional Writing and Strategic Communication

3.8 GPA

## Coursework

Organizational Communication

Public Speaking

Interpersonal Communication

Persuasion

Research Methods

Media and Society

Business Communication

Interviewing

Professional Writing

Editing and Style

Professional Communication

Communication Theory

## Class Work Study

### Communication Team Member, Journalism Outreach Program (2020)

*Duties* - Leading team discussions, planning outreach strategies, reaching prospective journalism students, and event planning

### Communication Team Member, Communication Outreach Program (2022)

*Duties* - Posting on social media, creating a Tik Tok account for the department, recruiting students to the major, event planning, fundraising ambassador

## Work Experience

**Receptionist, Marriott Hotel:** May 2021- January 2022 in Muncie, IN

*Duties* - Communicating by answering phones, solving issues customers are facing, and writing professional emails

**Gymnastics Coach, YMCA:** March 2016- December 2020 in Warsaw, IN

*Duties* - Creating and executing practice plans, communicating with parents about their child's progress, and managing conflicts between gymnasts

## Student Organizations

Ball State Newslink: News and Sports Anchor/Reporter

Ball State Speech Team: State Champion in Novice Rhetorical Criticism

