



# BROOKE GIANOPULOS

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1136 Pinecroft Rd, Colfax CA 95713

## EDUCATION

Texas Christian University - Fort Worth, TX

*Expected 05/2023*

**Bachelor of Science:** Political Science and News and Media Studies

- 3.85 GPA
- Emphasis in Middle East Studies
- Faculty Scholarship Recipient
- Dean's Honor List Spring and Fall 2020
- TCU Scholar (4.0 GPA) Spring and Fall 2021

## SKILLS

- Leadership
- Time Management
- Writing/Editing
- Microsoft Office

## EXPERIENCE

**Office Assistant** / Department of Political Science at TCU – Fort Worth, TX

*09/2021 – present*

- Helped the Administrative Assistant in the Department of Political Science by answering the phone, making copies, and assisting any students or visitors.

**Copy Editor** / TCU 360 – Fort Worth, TX

*08/2021 – present*

- Edit news articles according to AP Style guidelines for TCU 360 which is part of TCU student media.

**Desk Assistant** / Texas Christian University - Fort Worth, TX

*08/2020 – present*

- Responsible for the front desk operations in my residence hall. Duties include customer service, community building, and safety while also being a friendly face to welcome home residents.

**Legal Intern** / Placer County District Attorney's Office – Roseville, CA

*05/2021 – 08/2021*

- Assisted the Supervising Deputy District Attorney with the community outreach unit. Helped plan events, run programs for community members, update social media platforms, organize files, and conduct legal research.

## ACTIVITIES

A Moment of Magic / Social Media Chair – 2021-present

- Design graphics and run the social media page for the TCU chapter of A Moment of Magic. A Moment of Magic is a nonprofit organization where college students volunteer at children's hospitals and schools dressed as different characters.

Alpha Delta Pi - 2019-2021

- Volunteered and supported the philanthropy, Ronald McDonald House Charities for the sorority Alpha Delta Pi.

National Student Leadership Conference – 2018

- Attended the National Security and Intelligence program at American University in Washington, D.C. where I learned about the intelligence community, participated in mock national security council meetings, toured the Pentagon, explored D.C., and listened to guest speakers.