[eLA Manage My Admin Account BR]

Clockify Project/Task:	Custom eLogic Alchemy Software Development – ██████████
Requester:	██████████
Priority:	<mark>2 in MVP List</mark>
Related Features:	All Alchemy Pages
Expected Client Delivery/Project Hours Allocated:	December 2024
Additional References:	N/A
Business Analyst:	SG

Change Log

#	Date	REF #	Previous	New	
MM.DD.YYYY		INITIAL INTERNAL SIGN-OFF			

General Information/Overview

Summary	A dropdown feature allows an admin to manage their personal account information. This includes updating personal details like name, email, and avatar, as well as resetting the password and viewing the assigned role. This feature ensures that users can easily keep their account information up to date from any page within the system.
Problem	Admins need a centralized, accessible way to manage their own account information directly within the Alchemy system. This feature solves the problem of outdated information or difficulties with account access due to forgotten credentials.
Goal	Provide an easy-to-use dropdown for admins to manage their own account information. This includes editing personal details, uploading or removing avatars, resetting passwords, and viewing their assigned role.
Scope	- Dropdown for managing personal account details - Functionality to update first/last name, email address, and avatar - Ability to reset password - Visibility into the assigned role
Risks	- Security risks if account management features are improperly handled (e.g., password resets without proper verification) - Potential data loss or inconsistency if changes are not saved correctly
Key Terms/Definitions	N/A
Policies/Rules/Flags	- Only admins will have access to these features initially. - Must adhere to security protocols for password reset and email updates.
Feature Flow	1. Admin logs into eLA. 2. The admin clicks on the dropdown menu in the top-right corner of any page. 3. The admin selects options to manage their account (edit name, email, upload/remove avatar, reset password). 4. The admin can view their assigned role from the dropdown. 5. Any changes are saved and updated accordingly.

Business Requirements

Location (s): eLA > Login >> Any Page

Assumption/Precondition: The user is logged into Alchemy.

BR1: **Add a dropdown for managing the user's own account.**

(UC1): *An admin locates the dropdown menu to manage their own account.*

(US1): As an admin, upon logging into the system and while on any page in Alchemy, I will be able to access my account via a dropdown located on the right-hand side of the screen so that I can keep my account information up to date.

Note: This functionality will initially apply only to admins, but will later be extended to instructors and learners.

UC2: *An admin manages their personal information.***(US2):** As an admin, I want to edit my first and last name in Alchemy to ensure that I have accurate information on file.

UC3: *An admin edits their email address.***(US3):** As an admin, I want to edit my email address so that I can receive up-to-date information related to my account.

UC4: *An admin uploads their avatar.***(US4):** As an admin, I want to upload a new avatar so that others can see a photo associated with my account.

UC5: *An admin deletes their uploaded image.***(US5):** As an admin, I want to remove my current image so that I can upload a new one.

UC6: *An admin resets their password.***(US6):** As an admin, I want to reset my password so that I can continue accessing my account securely.

UC7: *An admin views their assigned role.***(US7):** As an admin, I want to see my role in the system so I can understand my current permissions and responsibilities.