

Nicholas Charles Oakes

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Education

Johns Hopkins University, Krieger School of Arts & Sciences

August 2021 – ongoing

Master of Arts in Science Writing [Online]

- Pursuing a graduate degree in Science Writing
- *Gaining hands-on skills in translating complex scientific topics into accessible communications*
- GPA: 4.0 / 4.0 [current]

Indiana University, School of Liberal Arts, Indianapolis

August 2014 – May 2018

Bachelor of Arts in English

- Concentration: Film / Minor: Creative Writing
- *Developed vital skills in research and analysis, and in the sharing of synthesized content*
- GPA: 3.8 / 4.0

Experience

Marian University

Indianapolis, IN

Writing Center Instructor

January 2022 – present

- Worked alongside a diverse staff of professional writers and academics in the field of writing
- Shared skills with student mentees to help them grow stronger as writers & communicators

Huse Culinary, Inc.

Indianapolis, IN

Prep Cook

June 2021 – present

- Worked in a fast-paced modern kitchen environment to prepare ingredients for final cooking
- Learned vital new skills in food preparation while working alongside seasoned cooking staff

Meijer, LLC

Noblesville, IN

Deli Associate/Produce Clerk

March 2020 – June 2021

- Utilized time management & critical thinking skills to operate in a fast-paced retail setting
- Mastered communication and worked alongside a diverse staff to ensure efficient operation

OMG Music

Sheridan, IN

Leather Worker

February 2019 - March 2020

- Developed critical handicraft and fine motor skills to produce quality guitar strap accessories
- Worked alongside a diverse team and focused on maximizing overall efficiency of production

Live Nation Entertainment

Indianapolis, IN

Guest Services Representative

August 2019 - March 2020

- Worked with a diverse and dedicated team to provide excellent hospitality to event patrons
- Learned the ins and outs of event productions from the viewpoint of a ground-level employee

Hussey-Mayfield Memorial Public Library

Zionsville, IN

Library Page

June 2019 - September 2019

- Reshelved library materials in a timely and efficient manner to ensure patron accessibility
- Assisted fellow library aides and senior staff in providing a world-class library experience

Data Recognition Corporation

Indianapolis, IN

Test Scorer

March 2019 – June 2019

- Reviewed data from standardized tests and scored them based on state-established parameters
- Worked alongside fellow scorers to ensure that all tests were graded efficiently and accurately

Best Buy, LLC

Carmel, IN

Merchandising Specialist

July 2014 – December 2018

- Reinforced communication skills through collaboration with coworkers to meet customer needs
- Utilized time-management & problem-solving skills daily to contribute to store operations

Coursework & Projects

Personal Project – *Spacers*

May 2020

A Work of Speculative Military Fiction Set in the Twenty-Second Century

- Crafted a 90k word manuscript in five months, edited & published in collaboration with college friends

IUPUI, School of Informatics and Computing

Media Arts & Sciences – Intermediate Video Production

Spring 2018

- Used skills gained in other New Media School classes to develop a short documentary as part of a team

Media Arts & Sciences – Advanced Screenwriting

Spring 2017

- Further developed creative writing skills by writing a 10-page script and workshopping in class sessions

IUPUI, School of Science & Engineering

Data Analysis Using Spreadsheets

Spring 2015

- Honed resource analysis and database upkeep skills in a thorough, results-oriented academic setting

Physical Geology (*with Lab*)

Spring 2015

- Learned the basics of the field of geology through classroom instruction and hands-on work in a lab

IUPUI, School of Liberal Arts

English – Genre Studies in Film (*War in Film*)

Spring 2018

- The focus of a Bachelor's capstone which focused on the concept of realism & honesty in war cinema

English – Screenwriting

Fall 2016

- Focused on the fundamentals of storytelling and script composition to write a 30-page script excerpt

IUPUI, School of Science and Technology

Astronomy – The Solar System

Fall 2017

- Gained a broad understanding of various topics relating to studies of our solar system and its contents

Astronomy – The Birth and Death of the Universe

Spring 2015

- Learned about the history of and most modern studies of the life and possible death of the universe

Astronomy – Quasars, Pulsars and Black Holes

Fall 2014

- Enhanced knowledge of Astronomy in a class which covered many intermediate astronomical topics

Technical Skills

Digital Media Management

- Substantial understanding of digital communications and social media publishing gained from productive online activity

Science & Technical Communications

- Wide-ranging understanding of technical and scientific subjects coordinated with fine interpersonal communication skills

Video Production

- Was able, through classes at IUPUI, to gain and diversify experience and knowledge of all factors of video production

Creative & Technical Writing

- Diverse skills in areas of critical thinking to research topics and composing them into successful projects

Microsoft Office Suite

- Experience with Microsoft Office dating back to elementary school classes, and a sound understanding of same

Adobe Creative Suite

- Experience with Adobe, particularly film editing software, thanks to Film Production classes at the New Media school

Awards & Recognition

Lehenbauer Film Studies Scholarship

- Awarded by English department faculty to the student recognized for outstanding achievement in Film Studies

IUPUI Top 100 Students

- Nominated for the Top 100 students list in recognition of diligent academic scholarship throughout IUPUI career

Dean's List

- Awarded for sustaining a GPA of 3.3 or higher: maintained for every semester between Fall 2014 & Spring 2018

Graduation with High Distinction

- Awarded to students who finished undergraduate studies with a GPA of 3.5 or higher as recognition of achievement