

Nadya Kelly

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Summary

Driven graduate student leveraging studies in journalism and music seeks real world experience in music journalism. Versed in digital media and skilled in writing and editing stories and pieces for online platforms.

Education

The School of the Art Institute of Chicago | Chicago, IL
Master of Arts: New Arts Journalism | 05/2023

- New Artist Society Scholar

Berklee College of Music | Boston, MA
Bachelor of Music: Performance | 05/2021

Principal Instrument: Oboe

- Minored in Private Studio Teaching
- Annual Scholarship Recipient (Merit-Based)
- Dean's List

Experience

School of the Art Institute of Chicago | Chicago, IL
Communications Assistant | 10/2021 - Present

- Write news recaps, gather content, write articles, and conduct interviews for the SAIC news page and SAIC Magazine following SAIC Editorial Guidelines and the Chicago Manual Style
- Write and edit social media content for the SAIC Facebook, Instagram, and Twitter accounts to support SAIC's editorial content
- Assist in media research, review industry newsletters and social media stories featuring SAIC community members, and pitch ideas for social media inclusion

School of the Art Institute of Chicago | Chicago, IL
Writing Department Graduate Assistant | 09/2021 - Present

- Help with administrative support by managing incoming calls, coordinating files, and sorting mail
- Scheduling student advising appointments and maintaining appointment calendar
- Provide guests with a positive first impression of the organization by welcoming them and greeting them

Berklee College of Music | Boston, MA
English Skills Tutor | 09/2019 - 05/2021

- Tutored 8-9 international students learning English as a second language in various skills weekly including written skills, reading comprehension, and conversational skills
- Completed weekly tutoring reports detailing each student's progress during the course of one semester
- Participated in training classes to improve tutoring practices and learn new tutoring techniques

Berklee Groove | Boston, MA
Contributing Writer | 10/2019 - 05/2021

- Wrote and published 2-3 articles monthly including music and concert reviews, editorials, and features
- Participated in team meetings to discuss the creative direction of our student-led online magazine
- Proofread copy written by colleagues to correct spelling, punctuation, and grammar

Skills

Writing and research, Social media and website management, Feature writing, Beat reporting, Deadline driven, News reporting, Fact checking, Email and Phone Etiquette, Detail-oriented, Microsoft Office