




# Eva Ziss-Patton

SCHOOL COUNSELOR

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Torrance, CA 

<https://evazisspatton.journportfolio.com> 

## SKILLS

Educational Planning

Transcript Evaluations

College and Career Guidance

Social/Emotional Counseling

Group Counseling

Crisis Intervention

Conflict Resolution

Active Listening and Empathy

Task Prioritization

Problem Solving

## EDUCATION

MASTER OF EDUCATION

School Counseling

University of Southern

California

2020-2021

Summa Cum Laude

BACHELOR OF ARTS

Philosophy

University of California,

Riverside

2006-2011

PPS Credential

California Commission on

Teacher Credentialing

## PROFILE

I have experience working with students at all levels TK-12, but have focused on elementary and high school levels. When working with students, I incorporate elements of multiple theoretical approaches, including humanistic/person-centered, solution-focused, and cognitive-behavioral therapies and take a holistic approach to provide students with an equitable and individualized experience that addresses their academic, college and career, and social/emotional needs. My goal is to meet the needs of students, and equip them with tools and resources that lead to postsecondary success and enhance overall wellbeing, while supporting and upholding the administration and district vision.

## EXPERIENCE

SCHOOL COUNSELOR (TEMPORARY)

*Torrance USD | Torrance High School | February 2022 - June 2022*

*Torrance USD ESY | Arnold Elementary and North High School | June 2022 - Present*

Support a caseload of 500+ students with academic, social-emotional, and college and career readiness needs.

- Monitor student progress toward graduation and A-G requirements
- Provide transcript evaluations and create 4-year plans with students
- Assist students with acquisition of study skills, prioritization of classes and assignments, and motivation
- Recommend appropriate course placement
- Provide DIS counseling services
- Coordinate and hold 504 meetings and create 504 plans
- Advocate for students and aid in student-parent-teacher communication
- Provide resources and referrals

SCHOOL COUNSELING INTERN

*TUSD and LAUSD | Torrance High School, Wood Elementary, and Narbonne High School | September 2020 - December 2021*

- Wood Elementary (August 2021 - December 2021)
  - Implementation of PBIS
  - Provide social emotional lessons in classroom
  - Facilitate conflict resolution
  - Create and oversee a social club
  - Provide individual and group counseling
  - Monitor students social, emotional, and academic progress
- Torrance High School (January 2021- June 2021)
  - Monitor and academically counsel small caseload of struggling students
  - Perform transcript evaluations
  - Create 4-year plans
  - Parent outreach
  - Work under Mental Health Therapist to provide social club
- Narbonne High School (August 2020 - December 2020)
  - Monitor progress and provide academic planning
  - Create materials and presentations for the College Center
  - Work under PSA counselor on student re-engagement during distance learning, contacting students and families

#### OFFICE ASSISTANT

*Torrance USD | Torrance High School | August 2019 - present*

- Attendance and Dean's Offices
- Clerical duties
- Student and parent outreach

#### PARAEDUCATOR II

*Torrance USD | Torrance High School | April 2019 - August 2019*

- Monitor and report student progress regarding behavior and performance
- Provide physical, academic, and emotional support to student
- Aid teacher in classroom as instructed

#### REGISTERED BEHAVIOR TECHNICIAN

*Jackson Jade | Long Beach | 2018 - 2019*

- Work with BCBA to create goals and employ behavior intervention strategies
- Collect and graph data
- Provide training for family and stakeholders

*CUSP, LLC | Torrance | 2018 - 2019*

- Implement Behavior Acquisition Plans and Behavior Intervention Plans
- Collect and graph data under direct supervision of BCBA
- Provide feedback to BCBA regarding client progress or changes
- Provide family and stakeholder training

#### SHIFT SUPERVISOR

*Coffee Bean and Tea Leaf, Int. | Torrance | 2010 - 2016*

- Management responsibilities
- Responsible for inventory, stocking, and re-merchandising retail products
- First ever Employee of the Month
- Completed Train-the-Trainer course and trained new and current staff at multiple stores
- Organized community outreach events

#### CUSTOMER SERVICE

*Advantage Bridal | Torrance | 2013*

- Clerical and customer service duties
- Predict and resolve shipping issues and file claims with carriers
- Manage vendor relations, stock/manage inventory, place store and drop ship orders
- Website management
- Price inventory and create product descriptions

