

Add an organizational unit

To apply different settings to a set of users or to Chrome devices, create a child *organizational unit* below your top-level organization and place them in it. You can then apply unique settings to that organizational unit.

An organizational unit is simply a group that an administrator can create in the Google Admin console to apply settings to a specific set of users. By default, all users are placed in the top-level (parent) organizational unit. Child organizational units inherit the settings from the parent, but can be changed to fit the needs of the child organizational unit.

Learn more about the [organizational structure](#).

Note: You can't move yourself as the administrator to another organizational unit.

How to create a new organizational unit

1. [Sign in](#) to your [Google Admin console](#).

Sign in using an *administrator account*, not your current account Gemeinschaft79@gmail.com

2. On the Admin console Home page, click **Organizational units**.
3. Hover over the organization you want to modify and click **Create new organizational unit** + .
4. In the **Name of organizational unit** field, enter the new group's name.
Note: The "/" character isn't allowed in names of organizational units. If you use Google Cloud Directory Sync, Google Workspace Admin SDK, or School Directory Sync to create or rename an organizational unit, the "/" automatically replaced automatically by "_" (underscore).
5. (Optional) To add a description of the organization, enter it in the **Description** field.
6. (Optional) To place the organization under a different parent organization:
 - a. Under **Parent organizational unit**, click **Edit** .
 - b. Choose a parent organization.
 - c. Click **Done**.
7. Click **Create**.

You can also add an organization by clicking **Add**  a the top left of the Organizational units page.

To turn on a service for a set of users across or within organizational units, select an access group. For details, go to [turn on a service for a group](#) .

Next steps

Now that you have a new organization unit, you can add users and devices, and turn on services and apply settings.

1. [Move users](#) or [move devices](#) to your new organizational unit.
2. [Turn on Google services and apply settings](#) for the new organizational unit.