

Hello Learning Coach,

Welcome to CAVA/IQ! I'm Mujaji Law, your Attendance Advocate for this school year. I'm here to help your student succeed at school by helping your family manage attendance. If you have any questions about attendance or concerns about school, please reach out to me. If I cannot help you, I will direct you to the right person or resource.

Recently, you were sent a notification that your student, <Student Fname, SID>, has missed <# days> days with a link to complete an Attendance Survey to resolve them. If you have already completed the survey(s) please disregard this email. If you haven't completed the survey, please do so as soon as possible to avoid receiving additional notices.

Questions about your classes and schedule should first be directed to your homeroom teacher. She/he can provide offline work to complete when needed, excuse certain types of absences, and help you stay current with your assignments.

Lastly, please view this Attendance Matters video to review our attendance policies: <Video Link>. Best wishes for a successful school year!

Sincerely,

Mujaji Law

[CMScompliance@caliva.org](mailto:CMScompliance@caliva.org)

[Compliance Liaison Callback Request \(Ctrl + Click\)](#)

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