

ALTASIA JOHNSON

News Producer | Air Force Veteran

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 Elgin, SC 29045

SKILLS & EXPERTISE

- AP Style
- Time Management
- Urgent Writing
- Attention to Detail
- Team oriented
- Fast learner

TECHNICAL SKILLS & CERTS

- Electronic News Production System (ENPS)
- Adobe Premiere Pro
- Edius
- Axis
- Final Cut Pro

EDUCATION

University of South Carolina

- Bachelor of Arts: Broadcast Journalism
 - Graduated: December 2023
- Associate of Arts: General
 - Graduated: May 2023

Community College of the Air Force

- Associate of Applied Science: Information Management
 - Graduated: May 2015

EXPERIENCE

Multi-Platform News Producer | WLTX-TV News 19 (CBS) ~ Columbia, SC

August 2023 - Present

- Nightside producer; assisted nightside Executive Producer and produced the weekday 7 p.m. newscast/AP for 11 p.m. newscast.
- Weekend producer; led/commanded 6 p.m. and 11 p.m. newscasts; worked with director and anchor to create visual elements.
 - Wrote scripts and produced graphics; cut and edited packages, VOs and SOTs; transcribed SOTs

News Producer Summer Intern | WLTX-TV News 19 (CBS) ~ Columbia, SC

June 2023 - August 2023

- Nightside producer; assisted day & night Executive Producers & weekend producer during various newscasts (6 p.m., 7 p.m., 11 p.m.)
- Led/commanded newscasts; controlled ENPS during show, led timing cues, and managed start/end time.
 - Wrote scripts and produced graphics; cut and edited packages, VOs and SOTs; transcribed SOTs

Freelance Writer | Morning News Newspaper - Florence, SC ~ Remote

March 2022 - February 2023

- Special contributor to local newspaper; provided community valuable information to digital & print newspaper; one interview conducted.
 - Informed community on key policy changes within the boys & girls club & need for volunteers.

Freelance Writer | Reserve & National Guard Magazine - AmeriForce Media ~ Remote

February 2022 - February 2023

- Produced military content for Reserve & National Guard personnel & families for the digital magazine; six interviews conducted.
 - Informed personnel of national reading program & benefits of volunteer military deployments.

Freelance Writer | Tarheel Guardsman Magazine - North Carolina National Guard Association ~ Remote

January 2022 - January 2023

- Provided Guard personnel & families coverage of military events/updates for the digital and print magazine; 21+ interviews conducted.
- 60th annual convention correspondent; reported & wrote feature magazine & article on historic event - biggest with 200+ attendees.
- Interviewed first North Carolina National Guard Hispanic General (Top 4); historic article reflected diversity within Guard organization.

News Writer | The Daily Gamecock Newspaper - University of South Carolina ~ Columbia, SC

September 2021 - May 2022

- Wrote feature and profile stories informing student & alumni of local & campus news for digital and print editions; 18+ interviews conducted.
- Student Body Government correspondent; released breaking news of Executive Party changes and campus policy updates.

Executive Administrative Assistant | United States Air Force ~ Various locations, culminating at Shaw Air Force Base, SC

November 1999 - November 2019

- Provided executive administrative assistant support (task distribution, correspondence preparation and tracking, calendar management, customer service and staff meetings) to senior unit and department leaders.
- Provided various executive support briefings and training to senior organization, department leaders, and other personnel.
- Managed the Freedom of Information Act program; closed 18 cases - retrieved requested information and ensured proper redaction.
- Supervised and led numerous administrative support teams, supporting more than 2,000 unit personnel.