

July 2021

To Whom It May Concern,

I began working in Engagement, Advising & Career Services as a Student Engagement Assistant in May of 2018, and continued to work in the department full time during that summer and part time for the following school year. Dana Brown was one of my supervisors during my time in EAC and I worked with her closely for coordinating KickSTART, Orientation and a variety of different student engagement events.

During my time as a student, Dana has assisted me with my career path, job search and has helped me understand my transferable skills and how to talk about them to employers. I originally came to Niagara College in the Pre-Health Sciences program, and moved on to the Paramedic program. Throughout my time at Niagara College I was unsure about my future career path, and Dana took the time to help me work through my options and discover new career paths that would fit my experience and interests. She helped me with my job search, and regularly would send me job postings that matched my skillset. In addition, she reviewed my resume and cover letter as a favour to my outside of work because I knew she had a thorough understanding of my skills and education as I had worked alongside her in EAC. Dana also helped me practice my interview answers for various jobs, and provided me with reference letters and phone calls to help me attain jobs in my field.

Even after I graduated from Niagara College, Dana stayed in touch and still sent along graduate employment jobs she thought may have been of interest to me. I was also invited back to speak to current students about how my extra curricular helped me stand out in this very competitive job market. Dana along with the CSEL team helped me showcase my transferable skills from volunteering and extra-curriculars outside of the classroom, and I am extremely grateful.

As a student unsure of where my future would lead me, I can confidently say Dana Brown helped me with my career development during my time at Niagara College and helped me discover so many skills that I had and how to show them off to employers. I am very thankful for her guidance.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Halliday", with a long horizontal flourish extending to the right.

Ryan Halliday
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