

July 21, 2021

To Whom It May Concern:

While completing my Post-Graduate Certificate in Public Relations in 2019/2020, I completed a four-month student contract working as an Events and Promotions Assistant within the Engagement, Advising & Career Services department. Dana Brown was my direct supervisor at the time, and her and I worked closely on many projects and events.

Though my time with EAC was short, Dana made me feel very welcome and took genuine interest in my studies and future career. She gave me great advice on everything from job searching, to resume and cover letter writing, to interviewing skills. Though it has been a year and a half since I have worked with Dana, she continues to send me job postings every time she sees one pertaining to my field of study. She takes interest and truly cares about her co-workers (past and present) and the students at Niagara College.

As I graduated Niagara College, unsure of where my degree would take me and nervous about entering the working world, I carried Dana's advice with me, and was able to find a job that suited me well. I am thankful for Dana's assistance and know that she will continue to be a great asset to the career development of future Niagara College students.

Sincerely,

Elena Coholan

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