

To whom it may concern,

**RE: Letter of Recommendation: Dana Brown**

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I met Dana Brown when I was attending Niagara College (NC) from 2016-2020. She was working in the Student Engagement Department for the college. In that time I participated in events such as Orientation, the Career Fair and various LEAD events; all programs that Dana either coordinated or she was on the executive team in creating.

I particularly remember speaking to Dana about my Co-op portion for my program and told her that I didn't know how to structure my resume to represent an aspiring HR professional from my retail experience. Dana sat with me to go over my resume by incorporating my NC experiences and using industry language for my professional resume. From there I was able to land my dream Co-op and I continue to work for that same company today.

During the Career Fairs Dana put together a program that was sent out to the students which contained materials for resume writing, elevator pitches and interview strategies. The students who took advantage of this Career Fair tool kit extremely benefited from the advice and landed a job at the fair.

Dana has gone above and beyond for the students at NC speaking from personal experiences and from others that she has helped.

I happily recommend Dana Brown to work in any department that values the importance of student development and career growth. Dana embodies the 'Dream Big' aspect of Niagara College by her work ethic and her dedication to putting the needs of students first.

Sincerely,

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SIGNATURE

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