

SAVANNAH RHODES

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EDUCATION

BA: Communication - Cumulative GPA: 3.36 George Mason University May 2019

AA: Liberal Arts Northern Virginia Community College May 2017

RELEVANT PROFESSIONAL WRITING EXPERIENCE

Copywriter The Hobo Marketing Co. (Upwork) May 2021-July 2021

- Wrote copy for business-related blog posts on topics such as marketing, e-commerce and social media promotion

Proofreader Visionary Market Solutions (Upwork) March 2021-July 2021

- Read through novels to check for spelling/grammatical errors
- Provided a thorough and detailed list of errors

Article Writer Spintonic LLC (Upwork) March 2021-June 2021

- Wrote content weekly for articles on the topic of home bar products
- Wrote guides on the topic of home bar accessories and necessary liquors
- Assisted with the construction of the Home Bar Lab website

Article Writer Nelson Internet Marketing (Upwork) March 2021-May 2021

- Wrote content for articles on a weekly basis on a variety of subjects including sailing, recruiting strategies, and home design among others
- Researched content for use in articles
- Sourced stock photos for use in articles

ADDITIONAL EXPERIENCE

Sales Associate Dark Side Comics and Games June 2021-August 2021

- Operated register and carrying out various transactions
- Notified customers when special orders arrive
- Maintained customers' subscriptions to comic books

Substitute Teacher ESS Education Management August 2020-May 2021

- Filled in for absent teachers on a short-term and long-term basis
- Executed pre-made lesson plans
- Marked attendance
- Continued to uphold classroom management
- Followed and implemented COVID-19 procedures to ensure the continuation of in-person academic programs

Foreign Teacher EF Chengdu Kids & Teens

September 2019-July 2020

- Led English-taught classes for students aged 3-15.
- Produced and applied creative lesson plans with activities tailored to many different skill levels
- Marked attendance and assessments
- Led Life Clubs on a variety of topics.
- Developed and applied online teaching curriculum on short notice.

SKILLS

Languages: English (native), German (intermediate), Japanese (intermediate)
MS Office Suite, SEO writing, WordPress blogging, APA writing style, MLA writing style,
Proofreading, Editing
Social media profile management
Lesson planning, SMART aims execution, Utilizing online teaching materials

CERTIFICATIONS/QUALIFICATIONS

Google Analytics for Beginners, Issued September 1, 2021

TEFL (Teaching English as a Foreign Language), Issued July 19, 2019

TKT (Teachers Knowledge Test), Young Learners module, Issued January 15, 2020

JLPT (Japanese Language Proficiency Test), N5 Issued December 2018