

JASMINE OSUNA



SKILLS

- Cooperative
- Determined
- Meticulous
- Microsoft Suite
- Adobe In Design
- Adobe Photoshop
- Adobe Premier
- Photography

EMAIL

OsunaJasmine24@gmail.com

ACADEMIC HISTORY

San Diego State University

BACHELORS DEGREE

- In Progress

Oxford University - New College

INTERNATIONAL RELATIONS STUDY ABROAD PROGRAM

- Completed Jan 2020
- B+

Grossmont Community College

GENERAL ED FOR TRANSFER

- Completed in June 2020
- 3.917 GPA

AWARDS

- Award of Excellence - December 2019
 - Awarded by The Summit
 - Given to the student who was consistently hard working, went above and beyond and tackled difficult stories
- Big Fish Award - November 2019
 - Awarded by The Summit
 - Given to the staff writer who demonstrated excellence for the issue
- Outstanding Achievement Award in the discipline of Political Science and Economics - April 2019

CAREER SUMMARY

Intern

SDSU SCHOOL OF JOURNALISM AND MEDIA STUDIES | JANUARY 2021 - PRESENT

- Assist in managing social media, including our Twitter and Instagram page
- Produce media to promote the school
 - Video Production
 - Graphic Design
 - Articles

Communications and Administration Aid

OFFICE OF VICE-CHAIR NORA VARGAS | FEBRUARY 2021 - PRESENT

- Arrange daily schedule binders for the Supervisor
 - Ensure all advance forms are submitted by lead staff for external events
- Conduct basic research to be referenced by the communications team
- Write first drafts of scripts for the Supervisor to read
- Assist the Chief of Staff and the Executive Administrator in various tasks

Campaign Coordinator

NORA VARGAS CAMPAIGN | APRIL 2020 - NOVEMBER 2020

- Organize calendar for Ms. Vargas
- Ensure deadlines are met across the team
- Attend democratic clubs' zoom meetings to make announcements on behalf of the campaign
- Write basic policy briefings

Editor in Chief

THE SUMMIT | JANUARY 2020 - JUNE 2020

- Provide guidance to Summit staff writers
- Handle problems and grievances regarding coverage, staff or policy
- Organize the production of the publication, including all copy editing, formatting, and proofreading
- Ensure that The Summit is an "open forum" publication by actively soliciting articles that reflect a diversity of issues and positions from students, faculty and members of the community
- See that all stories, photographs and informational graphics for The Summit are assigned and deadlines are established
- Write articles for the print edition of the Summit and our online website
- Provide beat coverage on the faculty senate and the union