

Lennon Chirwa

COPYWRITER

Email: **Lennonchirwa43@gmail.com** Mobile: **+27 72 500 6177**

Location: **South Africa, Gauteng, Johannesburg, Croydon
Kempton park**

Portfolio: **lennonchirwa.com**

Skills

- **English language skills (Grammar, Punctuation & Spelling)**
- **Eye for detail**
- **Curiosity**
- **The ability to see different points of view**
- **A wide vocabulary**
- **Research skills**
- **Great listening skills**
- **Content creation (website posts, blog posts & all social media platform posts)**
- **Search engine optimization (SEO) writing**
- **Landing pages**
- **Email campaigns & marketing**
- **Flexibility & adaptability**

Languages

- **English**

Summary

To work in a highly professional & competitive environment where I can learn & share my skills that will help organization growth. Wordsmith, a skilled communicator, experienced in managing customer relations on social media platforms.

Experience

Exhibitioner

Amrod Corporate - Sandton

- **Handling customer support services on all local & international expos**

Admin Assistant

Super Rent rental & logistics - isando

- **Filling of job cards & all workshop paperwork**

Regional sales administrator

Super Rent Rental & logistics - isando

- **Creating regional sales plans & quotas in alignment with business objectives**
- **Supporting branch managers with day to day operations**
- **Evaluating branch & individual performances**
- **Forecast quarterly & annual profits**

Education

Bachelors exemption - Matric

International Open Academy - TESOL certificate course