



HARJIT SINGH

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SUMMARY

Adaptable Contributor with experience in writing for SEO, proofreading, editing and social media promotion. Self-directed and committed to accomplishing weekly writing goals. Able to align multiple ideas and strategies. Excellent spelling and researching talents.

EXPERIENCE

CONTRIBUTOR, 04/2019 - 04/2019

Parallax Media, Remote

Worked as a freelance contributor for gaming website Parallax Media. Worked there for a short time to gain experience into one of the industries (gaming journalism). Used such opportunity to gain advice and input into a potential career in games journalism.

- Brainstormed with various writers and creative team members.
- Completed writing assignments according to set standards regarding order, clarity, conciseness, style and terminology.
- Had work featured in social media posts to advertise both the articles and the website itself.
- Edited articles to improve SEO as well as writing style, grammar and clarity.
- Selected various graphics to accompany written material.

CONTRIBUTOR, 07/2017 - 07/2017

Northampton Chronicle & Echo, Northampton, Northamptonshire

Joined the Northampton Chronicle and Echo as a contributor as part of a work experience programme for university. Learned how to work efficiently in an office environment and gained meaningful advice from local journalists to improve writing and communication skills.

- Accurately sourced work and effectively researched topics.
- Edited documents for grammar, clarity, content and formatting.
- Applied strong writing, editing and proofreading abilities to each assignment to produce best possible content.
- Oversaw and aided with note-taking and research for numerous stories.
- Gained insight into the social media promotion of newspaper website and articles.

LIBRARIAN ASSISTANT, 06/2015 - 08/2015

Abington Library, Northampton, Northamptonshire

Worked as a part-time librarian's assistant at Abington Library as part of work experience. Due to clear passion for the job was asked to stay on to work

throughout the summer, which was accepted. Gained vital skills during employment on how to work and communicate in a fast-paced environment

- Promoted library's vast services to visitors through active communication.
- Designed and wrote flyers and posted throughout library to inform visitors and patrons of upcoming events, including book clubs, meetings and special programmes.
- Efficiently handled multitude of daily tasks, including facility maintenance and security in support of staff members.
- Pleasantly greeted library patrons offered assistance with any needs or issues.
- Provided assistance to patrons in regards to the library computer system and gave instructions for logging onto the Internet.

SKILLS

- Understanding of SEO
- Excellent spelling skills
- Self motivation
- Time management
- Ability to research topics
- Proofreading
- Self-publishing experience

EDUCATION

De Montfort University, Leicester, 2021

Master of Arts: Creative Writing

- Completed largest dissertation yet, a novella of over 23,000 words which received such stellar feedback that it is currently being reworked as another book to be independently published.
- Made the longlist in a local writing competition which caused short story to be published in the 'Leicester Writes Short Story Prize Vol. 4' anthology leading to first ever traditional publishing.
- Was interviewed and featured by university for the publication of short story.

De Montfort University, Leicester, 2019

Bachelor of Arts: Creative Writing and Journalism

Graduated with a 2:1 in a Bachelor of Arts in Creative Writing and Journalism, as well as:

- Elected Course Representative during first year of university due to communication and organisational skills. Efficiently communicate concerns and feedbacks from students on the course back to tutors.
- Interviewed numerous people for articles in journalistic studies. Many of such interviews were for final year project, a group magazine which focused on the working class in the UK. Interviewed numerous local and regional people for such a project and completed the assignment with a First, the highest mark in the class.
- Wrote, edited, promoted and published first book, an urban fantasy known as 'Semiautomatic'. This has been the second time being published and first time ever independently published with own work. The book has since gone on to be sold numerous times and been an entryway into the writing industry.

ADDITIONAL INFORMATION

hksingh.co.uk