

# Katie Vosgien

Prineville, OR 97754 | E: katievosgien@gmail.com | P: 541-223-9677

## Skills

- ❖ Microsoft Suite, Windows 11, Google Docs, Drive, Adobe Acrobat & FrameWork
- ❖ 10-key Typing, 90+ WPM, Discord, Slack, Teams, Miro, Colab
- ❖ Technical Writing, Professional Writing, Grant Writing, & Creative Writing
- ❖ Interpersonal Communication, Leadership, Conflict Resolution, Employee Training

## Education

### ***Bachelor of Science - Interdisciplinary Studies: Psychology & English/Writing***

Eastern Oregon University - Remote

June 2019 to Present

- ❖ **Honors:** 2023-2024 Strong Start Plateau, 2024-2025 Transfer/Return Student Success Award
- ❖ **Selected Coursework:** Technical Writing, Professional Writing, Grant Writing, Fiction Writing
- ❖ **2024-2025:**
  - Interdisciplinary Studies, Organizational Communication, Child Development, Psychopathology, Principles of Social Psychology, Evolution & Behavior, Writing in Psychology, Sensation & Perception, Literacy Discrimination & Power, Fiction Writing

### ***Associate of Arts Oregon Transfer - AAOT***

Central Oregon Community College - Bend, OR

September 2014 to August 2018 - 3.29 GPA

- ❖ **IC3-G4 Digital Literacy Certificate:** CertiPort Nov 2017 Credential ID: wdMmJ-HaEW

### ***Diploma - Music Honors***

South Albany High School - Albany, OR

September 2007 to June 2011 - 3.29 GPA

- ❖ AP English, History
- ❖ Varsity Swim Team
- ❖ Water Polo
- ❖ Band Council Secretary

## Activities

### **Scribblers Writing Club of Crook County, Oregon**

Joined: 2021

- ❖ Published in "Under a Violet Sky" Anthology, 2023

### **Prineville Pickleball People**

Joined: 2024

- ❖ Ochoco Creek Park courts

## Experience

### ***Freelance Writer/Editor***

Remote

January 2019 to Current

- ❖ Business email: katievosgien@gmail.com
  - Ghostwrite stories and assist clients with developing their creative vision
  - Write data-driven SEO/SMM copy, blog posts, landing pages, & articles
  - Structural and developmental edits
  - Collaborate with writers, editors & clients
  - Proof academic and print media content, copy, & MS
  - Provide relevant and detailed feedback

### ***Transition Specialist (AmeriCorps) - Heart of Oregon Corps***

Prineville/Bend, OR

January 2019 to July 2019

- ❖ Program Director: Colin Price
  - Mentored at-risk, underserved young adults in Conservation Corps
  - Facilitated career development activities & curriculum
  - Maintained case management files
  - Networked and built connections with local employers

### ***Server/Shift Lead - Kairos Ranch Pizza***

Prineville, OR

June 2015 to February 2019

- ❖ Owners: Meg & Jeff Vosgien
  - FOH: Customer service, phones, bus tables, prep, open & close
  - BOH: Dishes, prep, ovens, topping, close & clean
  - Content/SEO: Squarespace, FaceBook, Yelp, Google AdWords

### ***Telephone Fundraiser - Gateway Communications***

Redmond, OR

February 2016 to October 2016

- ❖ Manager: Mary Rogers, Assistant Manager
  - Fundraised for local non-profits
  - Called warm donor leads
  - Adhered to privacy and security policies

References available separately