



NGUYEN TO THANH AN

SUMMARY

With one year of experience in the position Content Programming in a film production company, seeking an opportunity to join your innovative team.

REACH ME AT:

- Email: nguyentothanhan1004@gmail.com
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- Address: Hoc Mon District, Ho Chi Minh City

SKILLS:

- Intermediate in Microsoft Office and Google Suite.
- Good writing style that is accurate and adaptable.
- Ability to work quickly and to agreed daily targets.

ACADEMIC BACKGROUND

VOV Broadcasting College II

Journalism | 2015 - 2018

PREVIOUS POSITIONS

Content Programming

GALAXY PLAY JOINT STOCK COMPANY | 6/2019-10/2020

- Writing taglines and summary for movies, TV series. And other information like trivia, quotes, short reviews on social media.
- Researching information about upcoming movies (Vietnamese and Foreign movies) and evaluate probability success at Vietnamese market.
- Working with development engineers, and designers to plan and develop assigned contents.
- Researching the market competitors and industry trends to identify potential new products.
- Performing other duties as assigned by Manager.

Content Collaborators

VIETNAMNET ICOM MEDIA SERVICE JOINT STOCK COMPANY | 11/2018 - 3/2019

- Manage social media planning for execution of marketing strategies.
- Work with senior team members to develop site content.
- Creates monthly marketing reports.

Content Collaborators

SALA TECHNOLOGY TRADING AND SERVICE COMPANY LIMITED | 4/2018 - 10/2018

- Wrote targeted content for consumer portion of website.
- Edited content contributions from staff to ensure accuracy and readability.
- Search for websites and coordinate with site owners for guest posting opportunities.
- Make weekly and monthly reports for related departments.