



Back to School (*for Teachers*)



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ProgressBook - Assignment Details GradeBook | [Notifications] [User] [Help]

GradeBook

Dashboard / 5 Day / Grid Class: Period: Assignment: Action:

Main | Standards | Marks ← Enter marks for the assignment

Chapter 4 & 5 Quiz Quizzes

[Add an Assignment](#)
[Import an Assignment](#)
[Delete the Assignment](#)
[Copy the Assignment](#)

Online Learning

[Do you want to assign an activity?](#)

⚠ Note: Existing assignments cannot be linked to an activity. You must add a new assignment from an activity's Details screen.

Description: Sequence: ← Enter a number to designate the order of floating assignments

Assignment Type: Assigned Date: Due Date: ← Enter a number other than 1 to weight the assignment

Points: Weight:

Assign to Student Group: ← Assign to specific group of students

Set up as a floating assignment? Exclude from student averages?
 Post to the homework web page? Post the marks to the web?
 Add this assignment to the assignment bank?

Share this assignment with the following classes: Note: Only classes that share assignment types and have the same grading scale setup can share assignments.

← Click Save after setting up your assignment details

Set up as a floating assignment?	Create an assignment with no due date so students can complete the assignment at different times
Post to the homework web page?	Post the assignment to the ASSIGNED WORK area of the ParentAccess PLANNER
Add this assignment to the assignment bank?	Save this assignment for future use in the Assignment Bank
Exclude from student averages?	Exclude assignment from affecting student averages
Post the marks to the web?	Post marks for the assignment to the PARENTACCESS ASSIGNMENTS area

Go to Assignment Details screen

Click to undo all changes made since last load of current screen

[Main](#) | [Standards](#) | [Marks](#)

[Undo All Changes \(0\)](#) | [Add an Assignment](#) | [Import an Assignment](#) | [Delete this Assignment](#) | [Copy this Assignment](#) | [Import Marks](#)

Introduction to Poetry Terms

Assignment Type: **Homework** Assigned: **10/30/17** Due: **10/30/17** Points: **10** Weight: **1**

Post marks to ParentAccess Post the marks to the web
 Exclude from student averages

Students	Mark	Missing	Late	Exclude	Comments
Al-Aishi, Mohammed	8	<input type="checkbox"/>	<input type="checkbox"/>		
Farley, Jeanne	10	<input type="checkbox"/>	<input type="checkbox"/>		
Friedrich, Mark	5	<input type="checkbox"/>	<input type="checkbox"/>		
Greene, Roy	10	<input type="checkbox"/>	<input type="checkbox"/>		
Hershberger, Kaley	9.5	<input type="checkbox"/>	<input type="checkbox"/>		
Jackson, Monique	10	<input type="checkbox"/>	<input type="checkbox"/>		
McAllister, Todd	missing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
McNulty, Christopher	excluded	<input type="checkbox"/>	<input type="checkbox"/>	Exclude	
Miller, Larry	7	<input type="checkbox"/>	<input type="checkbox"/>		
Montague, Carlo	7	<input type="checkbox"/>	<input type="checkbox"/>		
Morgan, David	6	<input type="checkbox"/>	<input type="checkbox"/>		
O'Meara, Sarah	late	<input type="checkbox"/>	<input type="checkbox"/>		Turn in for half credit
Potter, Cameron	8	<input type="checkbox"/>	<input type="checkbox"/>		
Smith, Darren	1	<input type="checkbox"/>	<input type="checkbox"/>		
Tallman, Sherry	late	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Turn in for half credit

Right-click in a cell to open the context menu

Set to Exclude or Exclude and post

- Missing Ctrl + Shift + M
- Late Ctrl + Shift + L
- Exclude Ctrl + Shift + E
- Exclude and Post Ctrl + Shift + X
- Fill Column Ctrl + Shift + C
- Clear Column Ctrl + Shift + Delete

Attendance

Class Administration

- [Seating Chart](#)
- [Daily Attendance \(HR\)](#)**
- [Lunch Counts](#)
- [Period Attendance](#)
- [Post Homework](#)
- [Post Class Information](#)

Click here to take Daily Attendance

Even if all of your students are present, you must click SAVE to submit your attendance information to the school.

Class Administration

- [Seating Chart](#)
- [Daily Attendance \(HR\)](#)
- [Lunch Counts](#)
- [Period Attendance](#)**
- [Post Homework](#)
- [Post Class Information](#)

Click here to take Period Attendance

ProgressBook - Daily Attendance

GradeBook |

Dashboard Class: AMERICAN LITERATURE: 11 Date: 07/23/2018

Attendance has not been taken in ProgressBook

Students	Grade	Daily Att
Dunn, Calvert	10	<input type="text"/>
Gardner, Tionna	10	<input type="text"/>
Grant, Alvaro	10	<input type="text"/>
Hawkins, Baylee	10	<input type="text"/>
Hudson, Olga	10	EXCUSED ABSENCE
Knight, Galina	10	<input type="text"/>
Mills, Dalton	10	<input type="text"/>
Nichols, Isabella	10	<input type="text"/>

Students	Grade	Daily Att
Palmer, Simone	10	<input type="text"/>
Perkins, Jarret	10	<input type="text"/>
Rose, Paige	10	<input type="text"/>
Smith, Finlay	10	<input type="text"/>
Spencer, Landon	10	<input type="text"/>
Stephens, Wayland	10	<input type="text"/>
Stone, Maximilian	10	<input type="text"/>

Save

ProgressBook - Period Attendance

GradeBook |

Dashboard Class: MATHEMATICS 5: 2 Date: 07/23/2018

Attendance has not been taken in ProgressBook.

Student	Grade	Class Attendance
Barnes, Amara	05	<input type="text"/>
Bennett, Deva	05	<input type="text"/>
Coleman, Porter	05	<input type="text"/>
Flores, Thad	05	<input type="text"/>
Hughes, Laria	05	<input type="text"/>
Jenkins, Malaya	05	<input type="text"/>
Long, Jeanine	05	<input type="text"/>
Patterson, Onus	05	<input type="text"/>

Student	Grade	Class Attendance
Perry, Baxter	05	<input type="text"/>
Powell, Clementine	05	<input type="text"/>
Price, Sanford	05	<input type="text"/>
Ross, Giovanni	05	<input type="text"/>
Smith, Faina	05	<input type="text"/>
Washington, Willette	05	<input type="text"/>
Wood, Ira	05	Field Trip
		Period Absence
		Suspended
		Tardy

Save

Class Roster

Students (15) | Miss | Att

Codes display in this column to

Number of missing assignments:

[Update Roster](#) [Hide Attendance](#)

ProgressBook - Class Roster | GradeBook | [Notifications] [User] [Help]

GradeBook

Dashboard / 5-Day / Grid | Class: AMERICAN LITERATURE: 11

Name	Order	Group	Hide?
Dunn, Calvert	<input type="text"/>	Inclusion	<input type="checkbox"/>
Gardner, Tionna	<input type="text"/>	Gifted	<input type="checkbox"/>
Grant, Alvaro	<input type="text"/>	Inclusion	<input type="checkbox"/>
Hawkins, Baylee	<input type="text"/>	Gifted	<input type="checkbox"/>
Hudson, Olga	<input type="text"/>	Gifted	<input type="checkbox"/>
Knight, Galina	<input type="text"/>	Gifted	<input type="checkbox"/>
Mills, Dalton	<input type="text"/>	Inclusion	<input type="checkbox"/>
Nichols, Isabella	<input type="text"/>	Inclusion	<input type="checkbox"/>

[Add Students](#) [Save](#)

	Student has medical concern(s)
	Student has custody notice(s)
	Student has disability concern(s)
	Student has miscellaneous note(s)
	Current date is student's birthday
	Student has forms in SpecialServices
	Student has withdrawn from class
	Click to enter daily comment
	Daily comment has been entered

Class	Select class roster to display
Order	Enter number to indicate order in which students should display
Group	Add student to a student group
Hide	Hide student from Class Roster on Class Dashboard
Add Students	Add students to your class roster (if enabled by your district)

- Average Calc Setup
 - [Set Up Assignment Types](#)
 - [Set Up Calc Methods & Weights](#)
 - [Set Up Grading Scales](#)

- Average Calculation Setup
GradeBook |

GradeBook
 Class Dashboard Class: AMERICAN LITERATURE: 11

Choose the calculation frequency:

Automatically recalculate the GradeBook after each change

I will recalculate the GradeBook when needed

Choose a calculation option:

Use the same calculation for each grading period

Use different calculations for each grading period

Select the Calculation Method: Weighted Average

If you have chosen to use Weighted Average, you will need to provide the following information:

Assignment Type	Weight
Test	<input type="text" value="25"/>
Homework	<input type="text" value="25"/>
Quizzes	<input type="text" value="25"/>
Extra Credit	<input type="text"/>
Class Work	<input type="text" value="25"/>

Save

Copy this setup to the following classes:

AMERICAN LITERATURE: 11
 AMERICAN LITERATURE: 12
 COMPOSITION: 21
 COMPOSITION: 22
 MATHEMATICS 5: 1
 MATHEMATICS 5: 2
 READING 5: 1
 READING 5: 2
 Literature

Select All
Un-Select All
Copy

When you are entering weights, you can use simple numbers or numbers that represent a percent of the student's overall grade.

If you choose to use different calculations for each reporting period, a grid displays for each reporting period in the **Select the Calculation Method** area.

An extra credit assignment type cannot be used as a weighted average because the system cannot divide by zero. Leave the field blank so that it is not counted in the students' averages.

Undo latest changes
(*see explanation below)

Toggle between basic (Late and Missing) or detailed colors/icons

Display key with colors or icons that may display in cells

Select a page of the GradeBook Grid by entering a number or by using the back and forward arrows

VirtualClassroom discussion and quiz

Red numbers indicate the student received extra credit

Class summary

Average of all assignments in the class by student

The screenshot shows the GradeBook Grid interface. At the top, there's a navigation bar with 'ProgressBook' logo, 'GradeBook Grid' title, and user information. Below that, a dashboard area shows 'Class: Algebra I: 1', 'Period: 4th 9 wk', 'View: Dated Assignments', and 'Type: All'. A 'Daily Comments' and 'Period Attendance' link is also present. A 'Undo All Changes (0)' button is highlighted. The main grid has columns for dates (03/13, 03/14, 03/16, 03/17, 03/23) and rows for students. A 'Roster' sidebar on the left lists students with their average scores and statuses (e.g., 'Withdrawn', 'W'). A 'Class summary' table at the bottom provides aggregate data for the class.

	03/13	03/14	03/16	03/17	03/23					
Average Points	4.7	8	1.6	7.6	1.7	1.9	13.5	23.5	38.5	2
Possible Points	5	8	2	10	2	2	15	34	45	2
Average Percent	94%	100%	80%	76%	85%	95%	90%	69.1%	85.6%	100%
Assignment Weight	1	1	1	1	1	1	1	1	1	1
Post Marks to the Web?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

*You cannot undo changes you made prior to selecting a new **Class**, **Period**, **View**, or **Type**. Each time you select a new item from one of these drop-down lists, the undo number resets to 0.

ProgressBook | GradeBook Grid | GradeBook | [Notifications] [User] [Help]

Dashboard | Class: Language Arts 1: 3 | Period: 3Tri | View: **Dated Assignments** | Type: **All** | Daily Comments | Period Attendance

Filter list by student or student group | Create new assignment | Select dated assignments or floating assignments | Filter grid by type of assignment | Set grid preferences

New Assignment | **Miss. Att.** | **CW**

Assignment type

Gray bars separate CS2 assignments

Click to add daily comment

Indicates daily comment has been added

Select checkboxes to post marks to parents and students

Post Marks to the Web?

Students	Cmt	Avg	Applies grade l...	Understands s...	Reads with suf...	Acquires and u...	Capitalizes, sp.	Spelling Work...	Capitalizes, sp...	Applies grade l...	Understands s...	Acquires and u...	Grammar Time
Austin, Alyssa <i>w</i>			—	—	—	—	—	—	—	—	—	—	—
Avino, Nick			3	3	—	—	—	3	—	—	—	—	—
Bailey, Lucinda			3	2	—	—	—	3	—	—	—	—	—
Carmichael, Bryan			2	2	—	—	—	2	—	—	—	—	—
Cunningham, Izzy <i>w</i>			—	—	—	—	—	—	—	—	—	—	—
Dorkson, Elizabeth			2	3	1	2	3	excluded	—	—	—	—	—
Flintstone, Andrew			2	3	3	3	3	3	—	—	—	—	—
Hafner, Brianna			1	1	2	1	2	missing	—	—	—	—	—
King, Bruce			3	3	2	1	2	3	—	—	—	—	—
Krupp, Donald			3	3	2	3	—	2	—	—	—	—	—
Long, Vince			3	3	3	2	3	missing	—	—	—	—	—
McCats, Jillian			2	2	2	2	2	late	—	—	—	—	—
Miller,			—	—	—	—	—	late	—	—	—	—	—
O'Brian			—	—	—	—	—	excluded	—	—	—	—	—
Patel, 1			—	—	—	—	—	—	—	—	—	—	—
Average Points													
Possible Points													
Average Percent													
Assianment Weight			1	1	1	1	1	1	1	1	1	1	1
Post Marks to the Web?			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ProgressBook - Seating Chart

GradeBook

Dashboard Roster: Spanish II: 3

Create a Seating Chart

Name: ← Name your seating chart.

Print Comment: ← Enter comments to display on the printed seating chart.

Desk Size & Color:

Student Name ← Student Name

Desk Color ← Desk Color

Font Color ← Font Color

Show Desk Comments ← Show Desk Comments

Show Student Picture ← Show Student Picture

Show Daily Attendance ← Show Daily Attendance

Attendance: Allow Daily Attendance ← Allow Daily Attendance

Allow Period Attendance ← Allow Period Attendance

In **Display** mode, daily attendance can be taken in the **Daily Attendance** view and period attendance in the **Period Attendance** view.

ProgressBook - Seating Chart

GradeBook

Dashboard Roster: Spanish II: 3 Seating Chart: Spanish 2: Second Semester

Zoom:

Display **Daily Attendance**

Alisa Carlton	Lucy Carmichael	Angelina Werther
Ron Sanders	Nick Clemson	Teacher Desk
Gabe Schubert	Harriet Tyler	Andrew Baker

Select an attendance/absence code from the drop-down list.

Indicate whether you can take daily and/or period attendance on the chart.

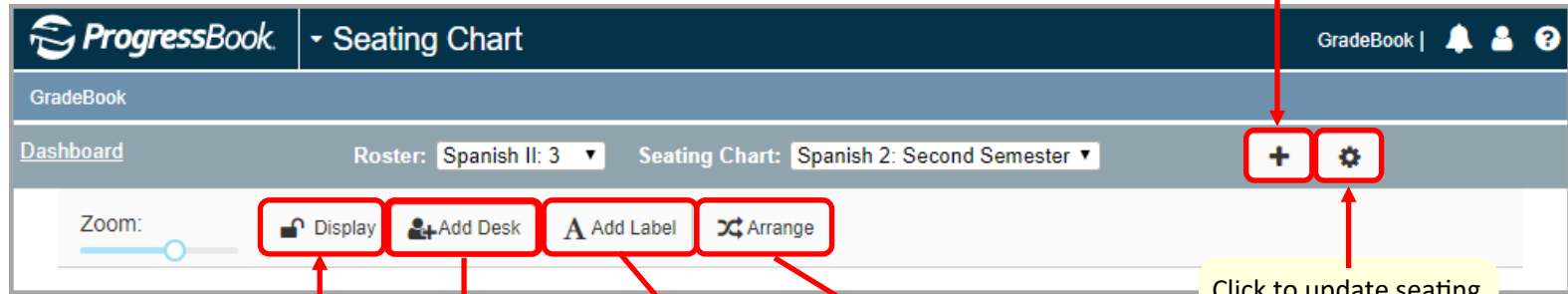
Save to set up your seating chart (see reverse side).

A red outline displays on a desk when the student has been marked absent.

**see next page for more information*

A+ GradeBook Seating Chart (cont)

Click to add new seating chart for the current class.



Click to update seating chart preferences.

Click to toggle between **Display** mode and **Edit** mode. Updates to design can be made during **Edit** mode.

Add Desk

Student
Samuel Carrington

Enter Comment
Needs to be at the front of the room

Color
Desk: [Dark Red]
Font: [White]

Use Default
 Desk Size
 Desk Color
 Font Color

Save Cancel

Add Label

Text
Teacher Desk

Font
Size: 16
Color: [Purple]

Save Cancel

Desk Arrangement

Layout
 By column: Enter the number of desks across: 3
 By row: Enter the number of desks down:

Order
Choose the order for assigning desks: A-Z Horizontal Fill

Add Students
 15 student(s) found to add to this seating chart.

Arrange Desks Cancel



Personal	View school enrollment information, links for ParentAccess & the Student Roadmap, primary contact info, address info, ParentAccess parent/student usage info, and alerts from SIS.
Contacts	View student's contacts in read-only format.
Progress	View student's progress in your class (student's average, individual assignment weights, missing assignments, late assignments, and period attendance).
Assessments	View report card and interim grades as well as progress reports for all classes.
Comments	Enter comments about the student (these do not display on any reports or on ParentAccess).
Period Attendance	View student's period attendance for the current day's classes.
Attendance	View dates and reasons the student was absent (includes AM/PM absence info).
Schedule	View the student's schedule, including course, section, room, teacher, period, and attendance.
Discipline	If enabled by your school, you can create a discipline referral. You can also view a list of discipline referrals that you have previously entered for the student.
Report Cards	View a list of the current year's report cards that have been published to permanent storage. Click the name of a report card to view and/or print it as a PDF.

Student Profile

- Student Profile
GradeBook |

GradeBook
Dashboard / 5-Day / Grid
Student: Dunn, Calvert

Personal

Contacts

Progress

Assessments

Comments

Period Attendance

Attendance

Schedule

Discipline

Report Cards

Personal Information

School Name:	DOHS
Enrollment Status:	A
Enrollment Date:	8/20/2009
Home School:	
Grade Level:	10
Graduation Date:	
Homeroom:	DOMS232 Glenn Reid
Date of Birth:	11/30/2003
Sex:	M
Progress Book ID:	160
District Student ID:	4310011
Report Card Delivery:	Requested Paper Copy

Primary Contact

Name	Type	Address	Phone
Nora Dunn	Mother	1149 Railroad Drive SADoc, OH 44320-0000	(440) 431-6000

Student Address

Address Type	Address
Home address	1149 Railroad Drive SADoc, OH 44320-0000

ParentAccess Website Use

Type	User	Last Login	Report Card Viewed On	Status
Student	Dunn, Calvert S4310011@SADoc.org	7/21/2018 1:05:12 AM		Active
Parent	Dunn, Nora NoraDunn@email.com	7/21/2018 1:05:12 AM		Active

Navigation Links

[ParentAccess Website](#)
[Student Roadmap](#)

Student Notes from SIS

Type	Message	Start Date	End Date
Custody	Cannot go home with Father		