# ZACH TUFENKJIAN

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#### **EDUCATION**

Baylor University – Waco, TX

Bachelor of Arts, Political Science Major, Pre-Law

Graduation Date: May 2022

Overall GPA: 3.63/4.00, Dean's List Spring 2020, Spring 2021, Fall 2021 Semesters, Pi Sigma Alpha Honor's Society

Major GPA: 3.66/4.00

## **WORK EXPERIENCE**

### Student Body External Vice President, Baylor University – Waco, TX

June 2021 - Present

- Coordinated relations between Student Government and Baylor student organizations, the Greater Waco Community, alumni, other universities, and federal, state, and local officials.
- Met regularly with members of Baylor University leadership, faculty, staff, and students to collaborate on addressing issues
  facing the student body.
- Served alongside the Student Body President and Internal Vice President to lead Student Government as an organization.

#### City Auditor's Integrity Unit (CAIU) Intern, City of Austin – Austin, TX

June 2021 – August 2021

- Supported investigators through their investigation of fraud, waste, and abuse by City employees and contractors.
- · Input and managed data pertaining to cases, allegations, and subjects into an investigative case management system.
- Conducted witness interviews and engaged in other correspondence used to collect information about open matters.

#### Transportation Intern, Village of Schaumburg – Schaumburg, IL

May 2019 – August 2019

- · Performed several traffic studies and inspections intended to improve transportation access within the village's boundaries
- Traversed the 90 miles of bike paths and lanes within the Village of Schaumburg to inspect and report the condition and maintenance needs of the system
- Planned and participated in various bicycle education events over the summer, including but not limited to Bike to Work Day, Fahrrad Tour von Schaumburg, Walk/Bike to School Day, and National Night Out

#### Congressional Intern, U.S. Representative Tammy Duckworth (IL-08) – Schaumburg, IL

June 2015 – July 2015

- Re-engaged constituents six months after previous correspondence regarding casework.
- Established communications with district constituents to assist in governmental matters.
- Organized office inventory and developed resources for use among staff in office.

# **ACTIVITIES AND ORGANIZATIONS**

Baylor Ambassadors – Baylor University, Waco, TX

Baylor Pre-Law Society - Baylor University, Waco, TX

Student Government - Baylor University, Waco, TX

- Student Body External Vice President, June 2021 Present
- Attorney General, Office of the Attorney General, August 2020 Present
- Director, Office of Student Government Policy, September 2019 May 2020
- Member, Title IX Policy Committee, November 2018 May 2019

September 2020 – Present

October 2019 - Present

September 2018 – Present