

RAMONA MCEVOY

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EXPERIENCE

JAN 2020 – CURRENT

LOCAL CHILDCARE CONSULTANT, CULTURAL CARE INC.

- Consulting host families and au pair about program rules and issues
- keeping up with deadlines and documentation
- growing the host family pool

MAY 2019 - CURRENT

FREELANCER, CITYKINDER LLC

- Writing, researching, editing articles for HEIMAT abroad magazine
- translating articles from/to German/English
- setting up events for CityKinder and ICH BIN EXPAT

SEPTEMBER 2018 - DECEMBER 2018

SALES ASSOCIATE, HÄFFT-VERLAG GMBH

- sold products to businesses
- acquired new media partners on social media and christmas co-operations
- updated client database

MARCH 2018 - AUGUST 2018

SALES TRAINEE, CULTURAL CARE GERMANY GMBH

- recruited customers from School Fairs and online
- counseled and guided customers about and through the program and application process

JULY 2017 – OCTOBER 2017

PUBLIC RELATIONS INTERN, HÄFFT-VERLAG GMBH

- organized media co-operations and partners
- updated database
- drafted press releases

JANUARY 2017 – MARCH 2017

EDITORIAL ASSISTANT, BLUE PLANET TV PRODUCTION GMBH

- collaborated the production for tv reports for German tv channels from technical preparation to broadcast
- prepared and produced broadcasts about the International Tourism Fair (ITB) in Berlin

AUGUST 2011 – MAY 2013

AU PAIR, CULTURAL CARE AU PAIR

- performed all household duties linked to the children such as cleaning, laundry, preparing meals, homework and driving them to and picking them up from school and other activities
- attended weekend classes to learn about American culture

EDUCATION

OCTOBER 2017

BACHELOR OF ARTS, DEKRA HOCHSCHULE FÜR MEDIEN

Bachelor of Arts in TV-Journalism with an extra class in Speech and Presentation for TV-Hosts, Final grade was 1,7 which equals an A

MAY 2011

DIPLOMA, MENZEL SECONDARY SCHOOL

Diploma from German secondary school qualifying for university admission