

jaime rodríguez santiago

 www.linkedin.com/in/jaimejrodriguez

Contact | jaime@rodriguez.org
+1 787 951 1100
about.me/jaime.rodriguez

PROFESSIONAL STATEMENT

Offering 3+ years of combined experience in accounting and advisory services with special highlight in operational and transactional consulting for a variety of industries. Additional experience in banking and academic research.

CORE COMPETENCIES

- Business & financial analytics
- Data visualization
- Research, writing and reporting
- Fully bilingual in Spanish and English

WORK EXPERIENCE

From March 2014 till present

Advisory Associate | Kevane Grant Thornton, LLP (formerly Rodríguez & Luis, CPA, PSC) | San Juan, PR

Provide operational, transactional, forensic and financial consulting services to various clients in different industries. Services included:

- Performed financial due diligence tasks in connection with the local acquisition of a major multinational coffee shop chain
- Developed documentation of operational procedures for the accounting department of a local insurance agency. Identified weak accounting and system controls as well as operational deficiencies. Designed job descriptions and procedure manuals for all employees, including top management
- In-charge consultant in the estimation of traffic flow and corresponding revenues and expenses of a parking facility in a highly-frequented tourist area including development of a successful and accurate financial model
- In-charge of a co-sourcing internal audit engagement of a local major financial institution handling a portfolio of over \$40.0 million in both commercial and mortgage loans. Identified lack of internal controls, developed recommendations for business process improvements and presented them to management
- Managed the editing and review process of several engagement deliverables in various service areas including but not limited to valuation, PPA, financial and tax due diligence assistance, operational advisory, BOD presentations, internal audit, agreed upon procedures, among others
- Executed the business valuation of two related entities engaged in the manufacturing of commercial and industrial air conditioning ducts in order to give the client an assessment of the value of his ownership interest in the business
- Performed evaluation and analyses of transactions, funds transfer and other activities in connection with a forensic accounting investigation of suspected financial transactions for a commercial real estate, insurance and financial services institution
- Provided capacitation training to the professional staff on the use of the department's internal reporting tool in accordance to the firm's global reporting standards
- Accomplished a 50% time reduction on the department's report reviewing process by implementing a report checklist

From October 2013 to March 2014

Bank Representative | Banco Popular de Puerto Rico | San Juan, PR

- Deliver outstanding customer service by executing financial transactions in accordance with bank regulations, policies and procedures
- Support the effective coordination of the daily operational aspects of the branch
- Resolve transaction issues and respond to customer inquiries promptly and effectively

EDUCATION

From August 2010 to May 2013

Bachelors in Business Administration (Accounting)

Magna Cum Laude | GPA: 3.59

Polytechnic University of Puerto Rico

October 2013

Project Management Professional (PMP); CAPM Certification Training Course

PM Instructor

TECHNICAL AND INTERPERSONAL SKILLS

01 Computer

MS Excel
MS PowerPoint
MS Word
Outlook
MS Visio
MS Access
MS Project
Peachtree
MAC OS
Windows OS
iWork Suite

02 Knowledge

KPI analysis
Data visualization and reporting
Market research
Internal audit
Business strategy
Business development
Ratio analysis
Trend analysis
Business case development
Common size F/S
Variance analysis
Economic and industry reports

03 Language



AWARDS & EXTRACURRICULAR ACTIVITIES



- Columnist at The Market Mogul, The Huffington Post & BusinessBecause in the areas of economics, education, finance, millennials, and human capital
- Top of my class graduate in Accounting (May 2013)
- Second place at PUPR's Accounting Bowl Competition (May 2013)
- PUPR's Honor Scholarship and Dean's List (2012-2013)

HOBBIES & INTERESTS

