

# CAITLIN GHEGAN

WRITER, EDITOR, EDUCATOR

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## PROFESSIONAL PROFILE

As a writer, I take pride in my flexibility of form: in my educational & professional experiences, I've published both print & digital projects, everything from press releases to Python-coded poetry. I seek a position that complements my publishing experience, engages my analytical skills & sharp editorial acumen, & taps into my creativity & passion for language.

## EXPERIENCE

UNIVERSITY OF MASSACHUSETTS, BOSTON | Boston, MA | 6/19 — Present  
*Adjunct Professor*

Instruct two classes of 18 students each (Composition 101; Intro. to Creative Writing, Fiction); maintain class syllabi, assignment logs, & additional support materials; plan lectures & assignments to correlate with necessary course curriculum.

SPOTIFY | Boston, MA | 2/18 — Present  
*Voice Data Annotator (Contract)*

Support the data curation team in improving & maintaining the unified Spotify language models; analyze 49k+ text strings, mapping them to particular actions & outcomes within the mobile app.

UNIVERSITY OF MASSACHUSETTS, BOSTON | Boston, MA | 1/18 — 12/18  
*Teaching Assistant*

Provided in-class assistance & extra support to students of Prof. Fulton's Spring 2018 Intro. to Creative Writing, Fiction class & Fall 2018 Advanced Techniques in Fiction class; crafted & taught lesson plans on voice, narrative distance, & craft analysis; provided student feedback & offered one-on-one office hours for extra support.

BREAKWATER REVIEW | Boston, MA | 9/17 — 5/18  
*Genre Editor*

Read & selected fiction & prose works for publication; reviewed annual fiction contest entries; solicited published authors for contributing stories & Q&A-style features; collaborated with editorial team on design decisions for quarterly publication.

CENGAGE | Boston, MA | 06/17 — 02/18  
*Associate Content Developer*

Recruited & managed subject matter experts for revision & creation of 7 texts & ancillaries; submitted design elements, page proofs, & relevant production paperwork; scheduled team meetings, product launches, & status updates.

## EDUCATION

MASTER of FINE ARTS, CREATIVE WRITING  
University of Massachusetts, Boston, MA  
*Expected Graduation: May 2020*

BACHELOR OF ARTS, WRITING  
Ithaca College, Ithaca, NY

## SKILLS

Feature Writing

Curriculum Development

Product Management

Versed in MLA, APA, & Chicago Styles

Microsoft Office Suite

Adobe Creative Suite