

Laura De Oliveira

l.de_oliveira@icloud.com +447849574671 Norwich, UK <u>LinkedIn</u> | <u>Proz</u> | <u>Portfolio</u>

Freelance Content Writer & Translator (FR>EN)

FREELANCE EXPERIENCE

April 2017 - present Freelance content writer & translator (FR>EN)

A versatile freelance content writer & translator, I work with high-profile brands and institutions across Europe in the areas of travel & tourism, interior design, food & drink, the arts, culture & heritage, and society. I am well-versed in carrying out effective research, working to deadlines and building client relationships.

I work frequently with **detailed client briefs** and **style & ToV guidelines**. I am experienced in creating **SEO copy** that appeals to both target audience and search engines.

CONTENT WRITING | Example projects

Long-form web content: **FitFlop**

Editorial-style articles with SEO & product

Fishpools Informative blogs with SEO & product placement

Everest Home Improvements

Informative blogs with CTA

Warner Bros UK Film descriptions Klook Travel writing with SEO & product placement

Short-form web content: <u>Great Western Railway</u>

Informative content with CTA Holiday Hypermarket Editorial-style content & product

descriptions with SEO Nine2 Informative blogs on web

development with SEO

<u>WooContent</u>

Informative blogs on content writing with SEO

Print:

<u> The Hostry Festival</u>

Proofreading annual brochure and writing social media posts

Norfolk Arts Awards

Proofreading annual programme & interviewing award nominees

Total Ensemble Theatre

Company Copy editing funding applications & marketing material

TRANSLATION (FR>EN) | Example projects

Long-form web content French Government - Prime Minister Various reports, press releases, memos

France Stratégie

Reports, opinions, articles

Météo France - CNRS Reports

Museum of the Order of Liberation Informative articles, accounts, heritage documentation

Short-form web content:

PerfectStay Hotel, resort and city descriptions with a strict style guide to adhere to My Home Connexion

Brochure content - luxury house rental service

Petit Bateau Product descriptions and keywords

Maisons du Monde Newsletters & product descriptions

Print: University publications (text books)

- Oceanography
- Geology
- Research studies
- Civil engineering

January 2020 – June 2020 ASSOCIATE TUTOR | CONTRACT-BASED ALONGSIDE FREELANCE WORK University of East Anglia, Norwich, UK

Responsible for planning and delivering weekly seminars on French to English translation to 2ndyear language students, as well as marking coursework and formative exams.

January 2020 – June 2020 EVENT ORGANISER | CONTRACT-BASED ALONGSIDE FREELANCE WORK University of East Anglia, Norwich, UK

Tasked with project work to support the Events and Marketing team at UEA CareerCentral, notably working to produce a virtual edition of their hugely popular annual event, Working with Words. Interviewing a range of established professionals in the literary and literary translation world.

February 2016 – April 2017 SENIOR TRANSLATION PROJECT MANAGER Integro Languages Limited, Translation Agency, Norwich, UK

Senior project manager responsible for managing translation projects in a diverse range of languages. Undertook frequent copywriting, translation and proofreading tasks for the agency in the areas of marketing and business. Clients included high-profile companies in the fashion, financial and technology sectors.

AUGUST 2012 – FEBRUARY 2016 ACCOUNT MANAGER - EUROPEAN MARKETPLACES Grindstore, Online Retailer, Norfolk, UK

E-commerce account management (Amazon, ebay, Rakuten), copywriting in French and English (newsletters, blogs, product descriptions, keywords), customer service management.

EDUCATION

2008 - 2012:

BA (Hons) 2:1 Translation with Media and French, University of East Anglia, Norwich, UK **2010 - 2011:**

ERASMUS year spent at the University of Tours, France

2000 - 2007:

Formby High School and Sixth Form, Formby, UK A-Levels in English, Spanish, French

OTHER

Languages:

- English (native) | French (higher advanced) | Spanish (intermediate)

Digital skills:

- Indesign (full access to the Creative Cloud Suite)
- Memsource (translation tool)
- GatherContent (content operations tool)

Hobbies and interests:

Foreign cultures and civilisations, with particular interest in French and hispanic culture, European travel, photography, theatre and performing arts.

Committee Secretary of Total Ensemble Theatre Company (2019-present)