

Tara Min Ju Lee

<https://www.minju-lee.com/>

Education

University of Hong Kong 2017

Bachelor of Journalism and Media Studies; CGPA 3.27

Universidad de Navarra (Pamplona, Spain) 2014

Diploma in Spanish Culture and Language; CGPA 3.71

Concordia International School Shanghai (Shanghai, China) 2012

Upper secondary; Equivalent of A-level; CGPA: 3.76

Stanford University (Palo Alto, US) 2010

US History in Films, Modern Chinese History, Creative Writing (18 credits); CGPA 3.9

Relevant Experience

Innovation Hub, UNDP (Dhaka, Bangladesh) August 2017 - Present

Project Support Officer

Coordinated partnership development with over 50 private sector partners in the network to implement and improve private sector contribution towards Sustainable Development Goals; tested 5 services and 6 engagement modalities to accumulate validated learning, based on which private sector strategy for UNDP Country Office is drafted.

Innovation Hub channels private sector resources to Sustainable Development Goals while building inclusive and sustainable business models.

Risk Advisory (Hong Kong) March 2017 – July 2017

Research Assistant; currently a subcontractor for freelance work

Collated all relevant risk factors that can be found in public domain, media databases, corporate records to identify and mitigate risk in corporate decision making.

Risk Advisory is a London based corporate investigation firm that provide consultations and due diligence service for risk assessment.

Department of Psychology (Hong Kong) February 2017 – March 2017

Impact Case Writer

Analyzed clinical data from qualitative and quantitative research in neuroplasticity; reported on the clinical, social and educational impact of the studies for presentation to the academic regulatory board in the United Kingdom.

The Department of Psychology at the University of Hong Kong has been a leading research and educational institution in greater Asia Pacific region

Blossom Trust (Virudhunagar, India) June 2015 - Dec 2015

Communications Officer

Secured 10,300 USD grant to purchase an ambulance; Coordinated in disease control through thorough monitoring and evaluation; Recruited and managed local and international human resources amounting up to 40 staff members; Initiated and crowdfunded IT classes, with equipments, for 30 orphans and surrounding district children; Developed new projects in areas of advocacy and social mobilisation, including increasing Twitter followers by 180% and devising Country Coordination Mechanism scheme to be used nationally across India

Blossom Trust is a grassroots NGO specializing in localized health care for HIV and TB; community based organizations; sustainable development; economic empowerment of rural population

Humanitarian Affairs (Pattaya, Thailand) Feb 2015 - May 2015

Global Partnerships Specialist

Networked with over 5,000 donors, non-profit networks, government bureaus and academic institutions via electronic and non-electronic correspondences; Secured a 1,700 USD merit-based full scholarship for a participant.

Humanitarian Affairs is a non-profit dedicated to providing a platform for the youth

MegerMarket Consulting Ltd. (Hong Kong) June 2014 - July 2014

Market Researcher

Expanded the qualitative and quantitative database for prospective partners and consumers; Database was used for 2 financial intelligence events held each in Hong Kong and Japan, the attendees of which exceeded quotas requested by clients.

MergerMarket is a media company specialising in corporate financial news and analysis.

Publishing Experience

Croucher Foundation (Hong Kong) May 2017 – August 2017

Interviewed scientists and researchers based in Hong Kong working in fields such as gastrointestinal diseases, molecular analysis, and computational chemistry.

The Croucher Foundation is an independent private foundation which aims promote the standard of the natural sciences, technology and medicine in Hong Kong.

Mizzima Media (Yangon, Myanmar) May 2016 - July 2016

Interviewed witnesses and victims to gender violence in collaboration with ActionAid, international NGO; Investigated bilateral cooperation between Israel and Myanmar for economic development; Attended and reported on events and forums held by UNICEF, Asia Development Bank, and the Economist, among others

Mizzima is a Yangon based publication contributing toward freedom of expression and the free flow of information in the public interest, founded by three 1988 democratic uprising veterans.

SEE Change (Toronto, Canada) Feb 2015 - Jan 2016

Reported on the ground realities of international development; Served as a first-person witness to and an active participant of projects for clean energy development, quality education, youth empowerment, disease control and humanitarian work

SEE Change works to raise awareness of social change

CULTRE Magazine (Hong Kong) Feb 2014 - Oct 2014

Secured the presence of international artists, musicians, and artisans for original reporting on current art trends and events in Hong Kong and abroad; promoted and marketed brand products and events by increasing Facebook followers twofold

CULTURE is an arts and culture print publication available in Shanghai, Macau, Hong Kong, and Beijing

Skills

Languages

Bilingual English and Korean; Intermediate Spanish and Mandarin Chinese; Basic Bengali

Software

MS Office Suite; Social Media (WordPress, Facebook, Twitter)

Video/Photo/Audio Editing Software (Final Cut Pro, iMovie, Inkscape, Picasa)

Accolades

Rosita King Ho Scholarships 2014- 2015

SCMP Wah Kiu Yat Po Journalism Scholarship Fund 2014 – 2015

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Government of Hong Kong Award for Youth Assignment with the UN 2017

Contact information

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